



Humly  
Visitor

# Welcome your visitors with ease

**Are my guests here? Has everyone left the building? Keep track of who enters and leaves the office and give your visitors a friendly welcome.**

Receive your visitors with the welcoming simplicity of Humly Visitor. Let them check in and approve of terms and conditions on any chosen screen, using a clean and elegant user interface. Automatically register your visitors' parking spaces for their convenience.

## Less admin, better service

Humly Visitors alerts the host that a visitor has arrived via email and/or SMS and triggers printing of a visitor badge. Check-out is also a breeze, easing the administrative burden of front office staff. This frees up time for human interaction, the cornerstone of excellent service.

## Track visitor flows

Visitor flows are registered in a visitor log with all visitor contact details, who they visited and when. This data is important for safety and security reasons, for example in the case of an emergency. Over time, these insights can also be used to optimize office usage.

## From check-in to check-out

- Visitor check-in and registration.
- Visitor log with contact details.
- Visitor parking registration.
- Terms and conditions approval.
- Customizable registration fields and checkboxes.
- Trigger printing of visitor badge.
- Alert host using email and/or SMS that their visitor has arrived.
- Visitor check-out.

## Less friction, more focus

Reducing frustration and distractions is the key to modern workplace success. Just like all Humly Workplace Solutions, Humly Visitor simplifies everyday office life with clean, helpful and intuitive technology.

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## Specifications

### Technical Requirements:

- Any screen or device that can display the application
- Humly Server (cloud or on premises)
- Printer (for printing visitor badges)

### Compatible platforms

- Microsoft Exchange/Office 365
- Google Workspace
- HCL/IBM Domino/Notes